

Mayor Daley's Youth Ready Chicago Summer Employment Program

Chicago Department of
Family and Support
Services 2009



APPRENTICESHIPS. INTERNSHIPS. JOBS.

Agenda

- **Introduction**

- Carmen E. Alicea-Reyes – Deputy Commissioner of Youth

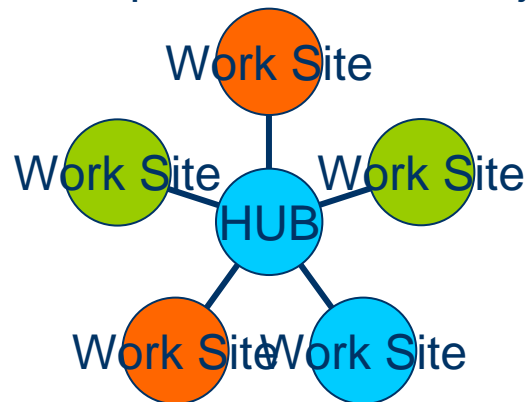
- **Overview of summer program**

- Mary Ellen Messner – Director of Youth Ready Chicago
- Patricia Prado – Project Coordinator

- **Questions & Answers**

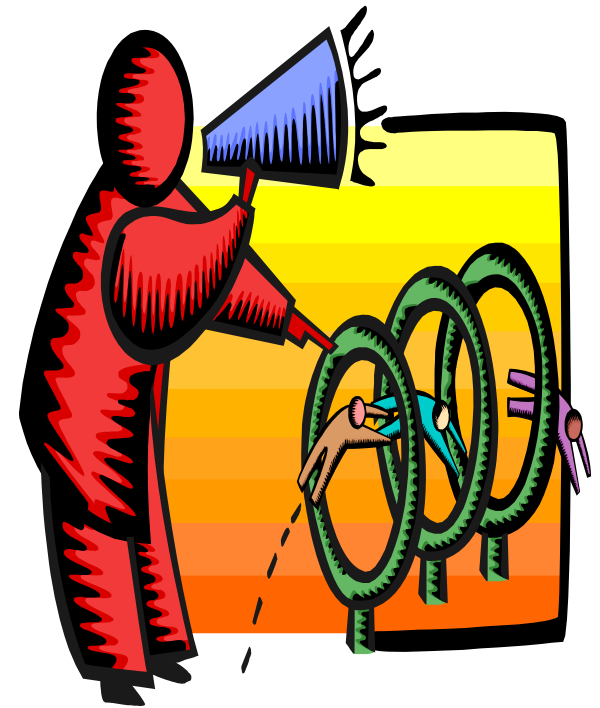
Program Model

- Much like the airport system, the Mayor Daley Youth Ready Chicago Summer Program under the Federal Stimulus will operate with:
 - Hubs – that manage and oversee the summer youth program; and
 - Spokes (or in this case satellite/work sites) – that actually supervise youth and provide them with jobs and work experience

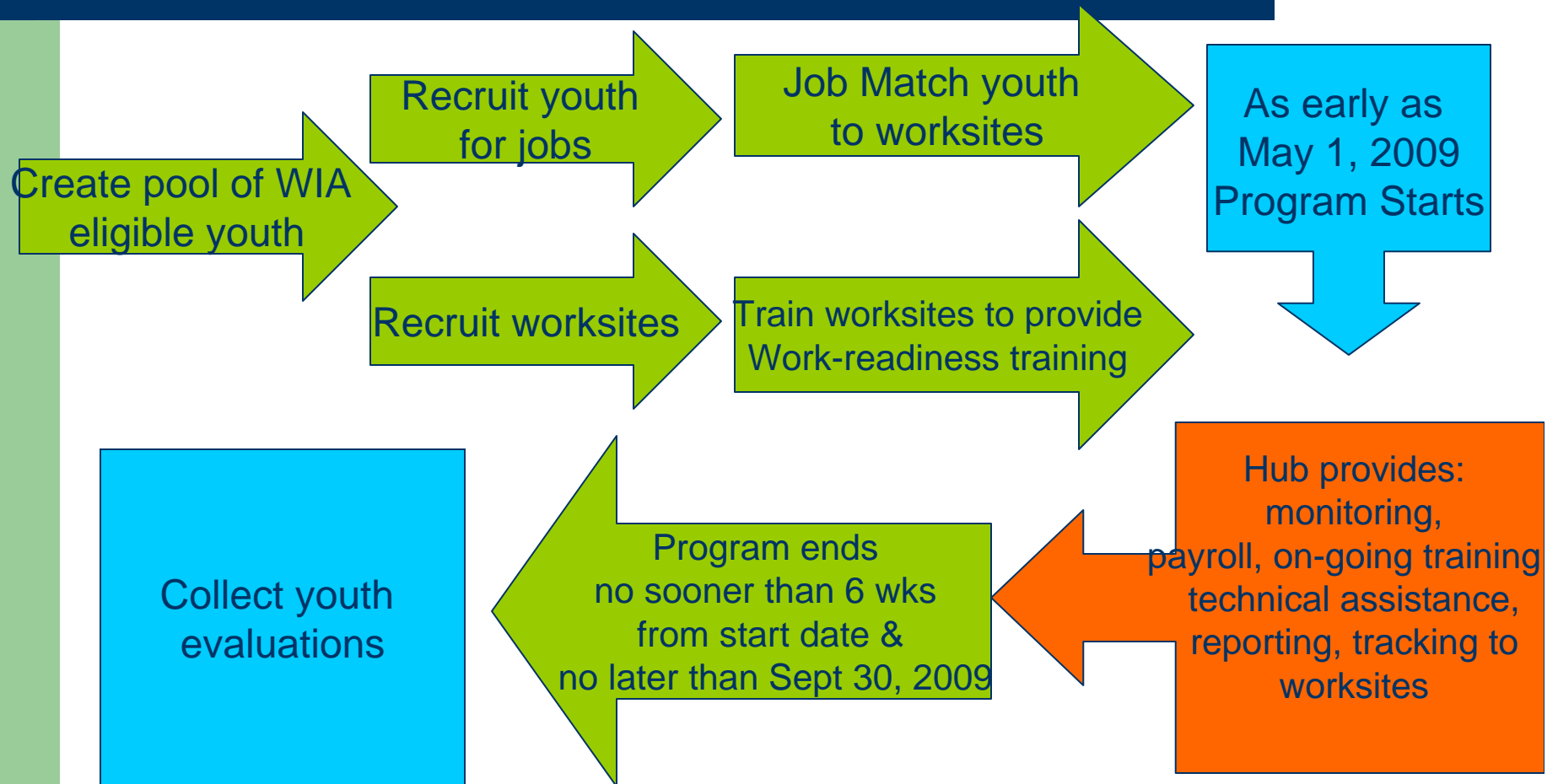


HUBS

- Hub agencies or contractors will:
 - Recruit youth workers (ages 14-24)
 - Determine WIA eligibility of the youth including a pre & post assessment
 - Recruit worksites
 - Hire and train youth supervisors (for worksites with more than ten youth workers)
 - Ensure youth complete their work readiness credential using Illinois workNet.com
 - Manage payroll and distribute all youth paychecks
 - Coordinate all supportive services youth might need
 - Monitor worksites
 - Administer youth performance evaluations
 - Track youth in IWDS System & City Span



What Will Hubs Do?



Who can be a hub?

- WIA youth providers and YCDC contractor in good standing;
- Sister and partner agencies that may be citywide;
- Civic, educational or community development organizations; and
- Agencies with budgets of more than \$500K with the financial capacity including line(s) of credit and/or sufficient working capital to distribute payroll for at least 100 youths



Hubs will...

- Determine WIA eligibility
 - Youth must be 14-24 at the time of eligibility appointment
 - Youth will need proof of Chicago residency, ie. Utility bill, state I.D.
 - Youth must possess a social security card /print out
 - Youth must be authorized to work in the U.S., ie. U.S. Birth Certificate
 - All males between the ages of 18-25 must show proof of Selective Service Registrant
 - Youth who are Wards of the state; Foster child, food stamp recipient, homeless, a family member who is receiving cash welfare (TANF) will automatically be income eligible
 - If the youth's parents are employed youth must bring their parents recent check stub

Size of Family Unit	LWA #9
1	\$10,400
2	\$14,526
3	\$19,935
4	\$24,611
5	\$29,045
6	\$33,970
7	\$38,895
8	\$43,820
9	\$48,745
10	\$53,670
11	\$58,595
12	\$63,520
For each additional family member, add <u>\$4,925</u>	

Note: These guidelines are intended for economically disadvantaged youth only. Youth who do not qualify are encouraged to visit the www.youthreadychicago.org website and fill out the online application for other summer job/internships opportunities.

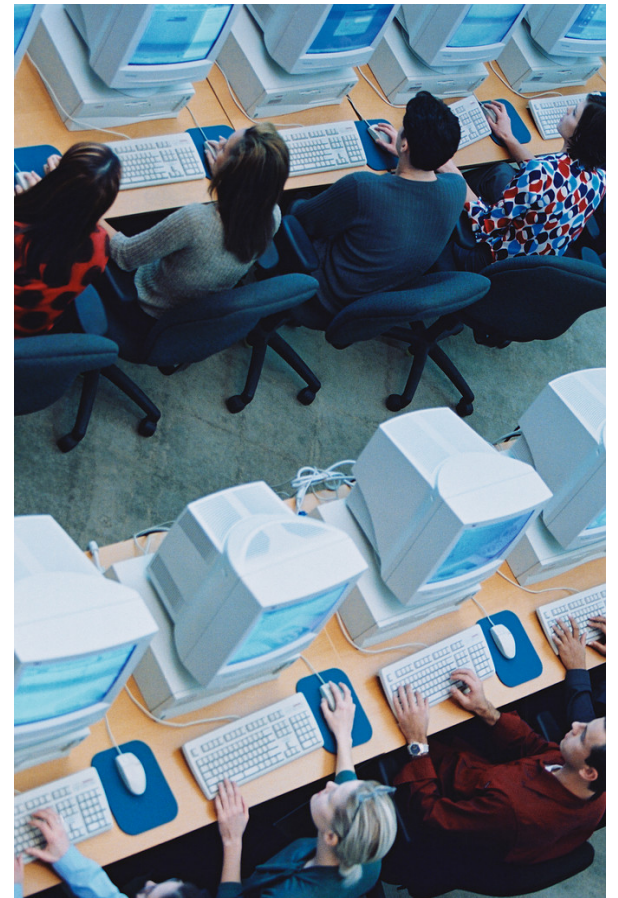
Youth Ready Chicago

Focus on the Neediest Youth

- Encouraged to focus services on the youth most in need including:
 - Out-of-school youth and those most at risk of dropping out
 - Youth in and aging out of foster care
 - Youth offenders and those at risk of court involvement
 - Homeless and runaway youth
 - Children of incarcerated parents
 - Migrant youth
 - Native American youth
 - Youth with disabilities

Youth Ready Chicago Worksites

- Worksites will provide the following:
 - Provide youth with meaningful summer job experiences
 - Provide job/program descriptions
 - Identify youth supervisors
 - Communicate with their geographically determined hub to coordinate youth training and payroll
 - Provide work readiness training by using Illinois workNet



Youth Ready Chicago

Worksites should be:

- A combination of public-sector, private-sector, and non-profit summer employment opportunities including project-based community service learning opportunities not conducted at an employer worksite
- Ensure work experience arrangements do not unfavorably impact current employees and do not impair existing contracts for services or collective bargaining agreements

Youth Ready Chicago

Worksites will do the following: Provide a meaningful work experience

- Make an effort to match worksites with participants' interests and goals
- Structure the work experience to impart measurable communication, interpersonal, decision-making, and learning skills in the workplace
- Incorporate Green Work Experience

Youth Ready Chicago

Worksites can provide the following:

Connections to Apprenticeship

- Include introductory programs, such as pre-apprenticeship programs, and combine basic technical skills training in the classroom with experience on the worksite or through a work experience or internship.
- Connect with employers and their individual state apprenticeship office to better determine how best to coordinate a pre-apprenticeship or pre-employment training program.

Integration of Work-Based and Classroom-Based Learning Activities

- Integrate work experience activities with classroom-based learning activities where appropriate so that the youth are provided with assistance in developing and refining attitudes, values, and work habits which will contribute to their success in the workplace

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- Hubs will have to train & supervise youth supervisors
 - Focus on 21-24 years olds
 - Ratio 1:10 youth
 - Youth supervisor's to provide coaching, mentoring, assistance with work readiness credential
 - Administration of youth performance evaluation
 - Collecting of timesheets & other administrative duties



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- Hubs will:
 - Manage payroll & distribute to all youth and youth supervisors
 - Meet a bi-weekly payroll
 - Maintain all eligible youth files

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- Hubs will:
 - Monitor program sites
 - Conduct worksite visits
 - Track youth & employee participants
 - Utilize the IWDS and City Span data systems
 - Manage administrative & program aspects

Youth Ready Chicago

- City of Chicago will:
 - Provide on-going hub support & technical assistance
 - Provide training on WIA eligibility
 - Provide training on IWDS & City Span data collection systems
 - Provide hub liaison as a day-to-day contact
 - Conduct a hub orientation
 - Provide hubs with the following:
 - Worksite application
 - Hub management handbook
 - Youth performance evaluations
 - Monitor hub & program sites
 - Provide opportunity to share program successes