

2011 YRC Employer Summer Commitment Employment Form

**PLEASE PRINT ALL
INFORMATION REQUESTED
EXCEPT SIGNATURE**

Connecting Youth to Summer Opportunities
*Apprenticeships *Internships *Jobs*



Youth Ready Chicago connects young people, ages 14 – 21 to internships, apprenticeships and jobs within Chicago’s public and private business sectors. Each opportunity offers youth hands-on experience and an opportunity to gain marketable skills, thus supporting a successful transition from school into the workforce

IF YOU NEED HELP COMPLETING THIS FORM, PLEASE CALL (312) 744-7071, (312) 744-4964 (TTY) or Carolyn.jones@ex.cityofchicago.org

YES, WE WOULD LIKE TO HIRE YOUTH AT OUR COMPANY THIS SUMMER

NUMBER OF YOUTH YOU WANT TO HIRE

Company		DATE:	
Name			
Last	First	Middle	
Address			
Number	Street	City	State Zip
Telephone :	Fax:	Email:	
Company Description:			
Please describe the duties/responsibilities of this position?			
What qualifications are you looking for?			
What learning opportunity will this work experience provide?			
What industry/category best describes the position:			

- | | | |
|--|--|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Community Service | <input type="checkbox"/> Health/Medicine |
| <input type="checkbox"/> Administrative Clerical | <input type="checkbox"/> Education | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Advertising | <input type="checkbox"/> Engineering | <input type="checkbox"/> Journalism |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Finance | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Government | <input type="checkbox"/> Legal |
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> Graphic Design | <input type="checkbox"/> Maintenance |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Hospitality/Tourism | <input type="checkbox"/> Marketing |

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- Non-profit
- Photography
- Public Relations
- Restaurant/
- Food Service
- Retail/Sales
- Technology

	Computer & Office Skills	
Please outline any computer skills required for this position.		

Preferred Age: () 16 – 17 () 18-21 () No preference	
Hourly wage _____ <i>Illinois' minimum wage is \$8.25/hour</i> Hours per week _____ Days per week _____	Job Duration: Summer 2011 Start date: _____ End date: _____
Contact/Supervisor:	Position Title:
Position Title:	
Phone : ()	Number of positions:
Email :	<i>Job location if different from company address:</i>
Telephone: ()	
Fax: ()	Comments:
Signature:	
An application form sometimes makes it difficult to adequately summarize a position description. Use the space below to summarize any additional information necessary for the specific position(s).	